


To: All Parents and Carers	St Mark's Church of England Primary School Talbot Village
From: Mr Bright	Bournemouth BH10 4JA
Date: 12 January 2021	Tel: 01202 512241
For information	Email: parentmail@st-marks.bournemouth.sch.uk
Re: Teams Tips	
<p>Did you know that you can download videos on Teams?</p> <p>We are doing what we can to reduce video file sizes as we create them but if you are having difficulty viewing videos on Teams, it is probably due to the Internet or application struggling with the file size. It may help to download the video directly to your computer, and watch it when it's complete. You can even download the video the evening before, to make sure everything is ready for the following morning.</p> <p>To download a video, you have two options:</p> <ul style="list-style-type: none"> • hover your mouse over the video name and three dots will appear to the right hand side. Click on the dots and you will be given the option to download the video. If you're on the mobile site, you'll see the three dots automatically. • hover your mouse over the video name and click the circle to the left hand side of the file name, then click "download" on the top bar. If you click "download" without selecting anything it will download all the files in the folder as a ZIP file – this may take some time! <p>If you do choose to stream the videos, on a PC or laptop running the Teams app, you can adjust the video quality settings on each video, which can speed up the time it takes to load. Click on the settings cog icon which shows under the video:  480p is usually sufficient quality.</p> <p>Did you know that you can access Teams on an Xbox One or PlayStation 4?</p> <p>Both the Xbox One and PlayStation 4 have web browsers installed by default, which can be used to access Teams. This can be really useful for watching videos on the television, or leaving up reference material or the daily timetable on the screen when your child is working. It is easier to log in using a keyboard that can be plugged into a USB port, but this is not mandatory. As ever, we recommend that children are supervised when using a games console, whether they are working or gaming.</p> <p>On a PlayStation 4 go to your library, go into applications and navigate to the browser icon (it is WWW with dots around it). Type in "Microsoft Teams" and log in as usual.</p> <p>On an Xbox One go to "My games & apps", "Apps" and find Microsoft Edge. Type in "Microsoft Teams" and log in as usual. You can also download the videos to watch later on the Xbox One.</p> <p>We hope that some of you will be able to use these tips to enhance your child's learning.</p>	

